 **Veterinary Anesthesia Technician I Standard Job Description**

**Classification Title:** Veterinary Anesthesia Technician I

**FLSA Exemption Status:** Non-exempt

**Pay Grade:** 8

**Minimum Pay:** $20.04

**Job Description Summary:**

The Veterinary Anesthesia Technician I, under supervision of a mentor or Veterinary Technician II or higher, assists in the provision of clinical support to veterinarians in the delivery and instruction of primary patient care and anesthesia services.

**Essential Duties and Tasks:**

**30% Patient Care and Anesthesia Assistance**

* Assists faculty, residents, interns, and students with patient care.
* Assists students in designing anesthetic protocols.
* Records or assists veterinary students in recording patient medical information.
* Assists students in inducing and maintaining anesthesia in a variety of animal species.
* Performs and assists students in simple catheterization techniques, and the administration of pre-medicants, induction agents, inhalant anesthetics, and appropriate analgesics.

**25% Surgical Preparation and Monitoring**

* Assists students and/or staff in preparing patients for surgical procedures.
* Monitors or assists students in monitoring anesthetized patients and proper anesthesia recovery techniques.
* Assists with critical and intensive nursing care or life-sustaining emergency care as needed.
* Provides physical restraint for safe handling of multiple species of patient animals.
* Ensures that all charges generated from Anesthesia Services are captured and correctly entered into the hospital information system.

**15% Equipment and Inventory Management**

* Ensures that all controlled substances used in the Anesthesia Service are properly documented and accounted for.
* Assists with organizing and maintaining the Anesthesia Service scheduling system.
* Ensures that the proper equipment is available and functional to facilitate patient safety.
* Maintains and operates point-of-care laboratory equipment and patient monitoring equipment.
* Performs equipment maintenance checks and repairs assigned equipment as applicable.

**10% Training and Compliance**

* Assists in training newly hired Veterinary Anesthesia Technicians.
* Assists and instructs students and/or staff in preparing patients for surgical procedures including proper clipping and aseptic surgical site preparation.
* Assists with orienting new team members and evaluates cases for newer technicians.
* Demonstrates and promotes the professional practice of all team members.
* Adheres to all departmental policies and procedures.

**20% Duty Title (for the department's use)**

* Remaining Percentage Can Be Determined by Department to Meet Business Needs or Can Be Incorporated into Percentages Above.

**Required Education and Experience:**

* Associate degree in veterinary technology or related field, or equivalent combination of education and experience.
* Two years of related experience.

**Required Licenses and Certifications:**

* None

**Required Knowledge, Skills, and Abilities:**

* Basic computer skills in word processing, spreadsheets, and billing entry.
* Working knowledge of veterinary equipment used within a veterinary teaching hospital.
* Strong animal handling skills.
* Ability to communicate effectively and positively at all levels within the anesthesia service and the Veterinary Medical Teaching Hospital.
* Ability to multitask and cooperate with others.

**Machines and Equipment:**

* Anesthesia equipment: 10 hrs.
* Laboratory equipment: 5 hrs.
* Patient monitoring & ventilator: 15 hrs.
* Computer: 5 hrs.

**Physical Requirements:**

* No inhibiting allergies to animals, dust, or hay.
* Ability to lift and move heavy objects.

**Other Requirements and Factors:**

* Persons in this position are considered essential when the University declares an emergency, campus closure, class cancellations, etc., and are therefore required to report to work and remain on duty unless/until relieved by the direct supervisor.
* Requires working different shifts and participating in On Call coverage.
* Participates in emergency duty coverage during veterinary student absences and for holidays.
* May be required to work alternate shifts, overtime, holidays, weekends, and/or on-call duty.

**Is this role ORP Eligible? If so, it needs to meet the criteria on the** [**Rules and Regulations of the Texas Higher Education Coordinating Board**](https://reportcenter.highered.texas.gov/reports/data/user-friendly-version-of-ch-25/)**.**

[ ]  **Yes**

[x]  **No**

**Does this classification have the ability to work from an alternative work location?**

[ ]  **Yes**

[x]  **No**